Date:

RE: A 2027 CME Conference That I'd Like to Attend

Dear:

I am writing to request approval to attend a CME conference presented by Skin Bones, Hearts & Private Parts in _____.

This conference is dedicated to providing exceptional educational opportunities for PAs, NPs, RNs, and physicians, and every registration includes access to the Virtual CME conference.

As a fully accredited CME provider with a 16-year track record, Skin, Bones, Hearts & Private Parts brings together leading medical experts who share insights on best practices and the latest research relevant to my role. Attending will enhance my professional development and empower me to provide patient care based on the most current medical knowledge.

☐ I have attended this conference in the past and gained outstanding insight that advanced my patient care, which is why I would like to attend again.

OR (check one)

☐ This will be my first time attending a Skin Bones CME conference. Between the location, content, and amazing reviews from other healthcare providers, I feel confident this is a great option for earning CME credits.

The course topics include:

- Cardiology/Emergency Medicine
- Dermatology
- Diabetes
- Endocrinology
- Men & Women's Health
- Orthopedics

Attending gives me time to renew my skills and to earn up to 26 CME credits and APRN Pharmacology credits. Plus, a portion of every registration supports scholarships for the Turn it Up! Foundation, which provides funding to deaf and hard-of-hearing children for piano lessons, musical instruments, and more.

Once I return from the conference, I will share the information that I learned with our team, thus giving everyone the opportunity to see what's new in patient care. Thank you for considering support of my attendance.

Sincerely,

Skin, Bones, Hearts & Private Parts



Attendee Expense Worksheet

Expense	Cost Savings Tips	Costs
Registration for four days of CME	Super Saver and Early Bird Registration offer the best prices.	In-person: Super Saver: $1,257 Early Bird: $1,047
Cost per credit hour	This is a great way to earn up to 39 CME credits plus APRN Pharmacology. *26 In-Person/Virtual + 13 Online with free on-demand course after conference)*	$38 per credit hour *Average*
Hotel	Booking at the host hotel will save me time and money.	
Travel	Book early for best rates.	
Parking		Varies by location
Breakfast	Included every day if I stay at the host hotel.	$0
Lunch	Lunch & Learns are offered at select locations.	$0
Beverage service & Snacks	Included each day of conference	$0
Virtual Conference	Included in the cost of registration, providing flexibility for learning the coursework. Plus, recordings of the live event will be accessible for review for thirty (30) days after the conference for all in-person and virtual participants.	$0
Membership dues	Not required	$0